

California Energy Commission



CLASSIFICATION: Energy Commission Specialist II (Efficiency)
May be downgraded to an Energy Commission Specialist I (Efficiency)

TENURE: Permanent

TIME BASE: Full Time

SALARY: Energy Commission Specialist II (Efficiency) \$5,309 - \$6,404
Energy Commission Specialist I (Efficiency) \$4,833 - \$5,831

LOCATION: Efficiency and Renewable Energy Division
Sacramento

FINAL FILING DATE: April 10, 2009

ENERGY COMMISSION SPECIALIST II - DUTIES AND RESPONSIBILITIES:

The Energy Commission Specialist II (Efficiency) will act as prime resources expert and work independently to lead the compliance and enforcement team to increase compliance with and enforcement of the Building Energy Efficiency Standards (Standards). The work will include collaboration with building departments throughout California to understand the barriers that they face with enforcement of the Standards and to assist building department personnel overcome those barriers through ongoing education efforts.

Additionally, the incumbent will be responsible for leading collaborative efforts with the Contractors State License Board (CSLB) and other licensing agencies to help the licensees understand more fully their responsibilities in designing and constructing buildings that meet the Standards and their legal obligations for obtaining building permits. The incumbent will also work to engage the CSLB and other licensing agencies in addressing complaints regarding the failure of licensees to comply with the Standards.

ENERGY COMMISSION SPECIALIST I – DUTIES AND RESPONSIBILITIES:

A duty statement is available upon request.

DESIRABLE EXPERIENCE/QUALIFICATIONS:

The successful applicant should have

- highly developed written and oral communication skills.
- knowledge of the Building Energy Efficiency Standards for Residential and Nonresidential Buildings;
- experience in providing presentations to small and large groups;
- demonstrated ability to use a variety of analytical and research techniques,

RPA#420-667

(OVER) OK DP 3/30/09

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- formulate policy recommendations, and analyze energy data;
- demonstrated ability to act as a team leader;
- knowledge of energy efficient building standards technologies;
- ability to adjust programs and schedules to accommodate needed changes; and
- demonstrated experience as a motivated self-starter.

WORKING CONDITIONS: Work is performed indoors in an office setting.

WHO MAY APPLY All interested eligible persons are encouraged to apply. Incumbents in equivalent classes are encouraged to apply. Applicants must have transfer, list, reinstatement, or SROA/Surplus eligibility. Please indicate your eligibility for this classification on the state application form, STD. 678. Applications will be screened for experience and only the most qualified will be contacted for an interview. **TRAINING AND DEVELOPMENT ASSIGNMENTS WILL BE CONSIDERED.**

INTERESTED APPLICANTS SHOULD SUBMIT A COMPLETED STANDARD STATE APPLICATION (FORM STD. 678) TO:

California Energy Commission
Tracy Boggs (RPA#420-667)
1516 9th Street, MS-28
Sacramento, CA 95814
(916) 654-4054

California Relay (Telephone) Service
for the Deaf or Hearing-Impaired
From hTDD Phones: 1-800-735-2929
From Voice Phones: 1-800-735-2922

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

